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of the

British Columbia Legislative Library

1986

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OUR COVER STORY

Lino print of the entrance to the Library by an unknown artist. The block was found in the attic in November 1985. It appeared on the cover of the British Columbia Library Association's periodical, *British Columbia Library Association Bulletin*, January 1955, volume 18, number 3.

May 7, 1987

THE HONOURABLE JOHN REYNOLDS
SPEAKER OF THE LEGISLATIVE ASSEMBLY OF
BRITISH COLUMBIA

Mr. Speaker:

I have the honour to submit the Annual Report for the year 1986.

The report presents an overview of the Library's history as well as its activities for 1986. Additional information and statistics for the year 1986 are included in the Appendices.

The report is submitted pursuant to order 116 of the Standing Orders of the Legislative Assembly, 1985.

Respectfully submitted,

Joan A. Barton
Legislative Librarian

TABLE OF CONTENTS

Page

PRELIMINARY MATERIAL 3

Review 7

History 7

The Mandate of the Library 7

Additional Activities 8

The Organization: Its Services and Policies 8

Public Services 9

Reference Services Division 9

Newspaper Index 9

Computer Reference Service 10

Inter-library Loans 10

Technical Services 11

Government Publications Division 11

Legislative Exchange Programme 11

British Columbia Government Publications Monthly Checklist 11

Cataloguing Division 11

Cataloguing Services 11

Computer Output Microfiche (COM) Catalogue 12

Retrospective Conversion 12

The Catalogue of the Future 12

Cataloguing in Publication (CIP) 12

Acquisitions and Filming Division 13

Filming Unit 13

Special Projects 14

The Physical Plant 15

LIBRARY ACTIVITIES 1986 16

Public Services 16

Video Tape Service 16

Computer Assisted Reference Service 16

Newspaper Indexes 17

Newspaper Index Microfilmed 17

British Columbia Electoral History Project 17

British Columbia Electoral Districts Project 17

Members of the Legislative Assembly of British Columbia Project 17

Francophone Project 17

Technical Services 18

Cataloguing Division 18

Workflow Review 18

Automated Cataloguing 18

Authority Control 18

Retrospective Conversion 19
Card Catalogue 19
Weeding 19
Searching 19
Geographic Area Tables 19
Canadian Institute for Historical Microreproductions 20
Statistical Reporting 20
Cataloguing in Publication (CIP) 20
Cartoon Poster 20
Clerk's Papers Project 20
Government Publications Division 20
British Columbia Government Publications Monthly Checklist 20
Depository Status 20
Legislative Exchange Programme 20
Acquisitions and Filming Division 21
Additions to the Collection 21
Book Selection Committee 21
British Columbia Newspaper Project 21
Filming Projects 22
Newspaper Transfers 22
Duplicate Exchange 22
Periodical Review Committee 23
Organization and Staffing 23
Clerical Reclassification 23
Public Relations 23
Visitors to the Legislative Library 24
Staff Development 24
Conferences and Other Professional Activities 26
The Physical Plant 29
New Telephone System 29
Space Requirements and Book Shifts 29
Appreciation 29

APPENDICES

Page

I Library Staff 30
II Staff Changes 31
III Examples of Full CIP Entries in Government Publications 32
IV Statistical Summary 33

BRITISH COLUMBIA LEGISLATIVE LIBRARY

A REVIEW

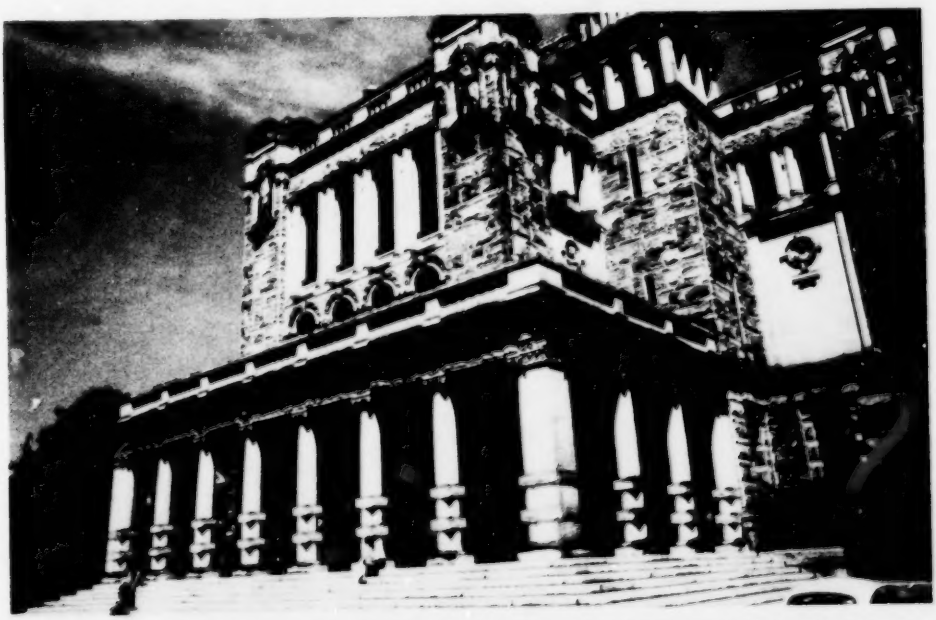
HISTORY

The Legislative Library was founded in 1863 to serve the colonial Legislature of Vancouver Island and subsequently the Province of British Columbia when the united colony of Vancouver Island and British Columbia joined Confederation in 1871. The first permanent Legislative Librarian was appointed in 1893. In 1894 the Legislative Library Act formally established the institution which exists today. The Library moved into its permanent quarters in the Parliament Buildings in 1915. At that time the collection included material for archival and provincial public library collections. Over time two new organizations, the *Provincial Archives* and the *Public Library Commission*, now the *Library Services Branch*, developed into separate independent institutions. They still retain close ties with the Legislative Library.

Although nominally under the direction of the Speaker of the Legislative Assembly, the Library was for most of its history administered by several line ministries. These included the Department of the Attorney-General, 1911-1919; Department of the Provincial Secretary, 1919-1942; Department of Education, 1942-1960/61; Department of the Provincial Secretary 1961/62-1977; and Ministry of Provincial Secretary and Government Services, 1978-1985. On February 22, 1985 the Legislative Library became a service of the Legislative Assembly administered directly by the Speaker.

THE MANDATE OF THE LIBRARY

Under the Legislative Library Act, R.S.B.C. 1979, C.230, S.B.C. 1985, C.11 and Standing Orders of the Legislative Assembly, Nos. 116-119, the Library is required to provide reference and research services for the Members of the Legislative Assembly, their research staffs, the Executive Council, the Officers of the House, legislative support staffs and the Press Gallery. Provided there is no conflict with service to core users it also assists research staffs of the provincial public service.



Portico entrance to the Library. The gates are from the original south entrance to the building before the Library was built. This entrance appears to be an artistic device only. Rattenbury never intended it to be used.

ADDITIONAL ACTIVITIES

In the absence of a Provincial Library to address the academic and retention needs of the Province, the Legislative Library makes available significant special bibliographic collections to other researchers. Service is therefore extended to the general public whenever it does not conflict with the needs of legislative officials and their staffs. Programmes which have a direct impact on the Province include the Cataloguing in Publication Programme (CIP) and the publication of the *British Columbia Government Publications Monthly Checklist*.

THE ORGANIZATION: ITS SERVICES AND POLICIES

The Library pursues its mandate through a division of services based on the traditional library organization:

Public Services — The chief access point for information retrieval: the Information Desk and supporting bibliographical material such as the Newspaper Index, the public Reading Room, bibliographic catalogues, reference material, the Special Projects Section and the staff designated to meet the information needs of clients.

Technical Services — The support services established to acquire, process and organize the collection into units which facilitate ease of use. These units include the *Government Publications Division*, the *Cataloguing Division* and the *Acquisitions and Filming Division*. Technical Services also bears major responsibilities for computer services and word processing functions.

REFERENCE SERVICES DIVISION

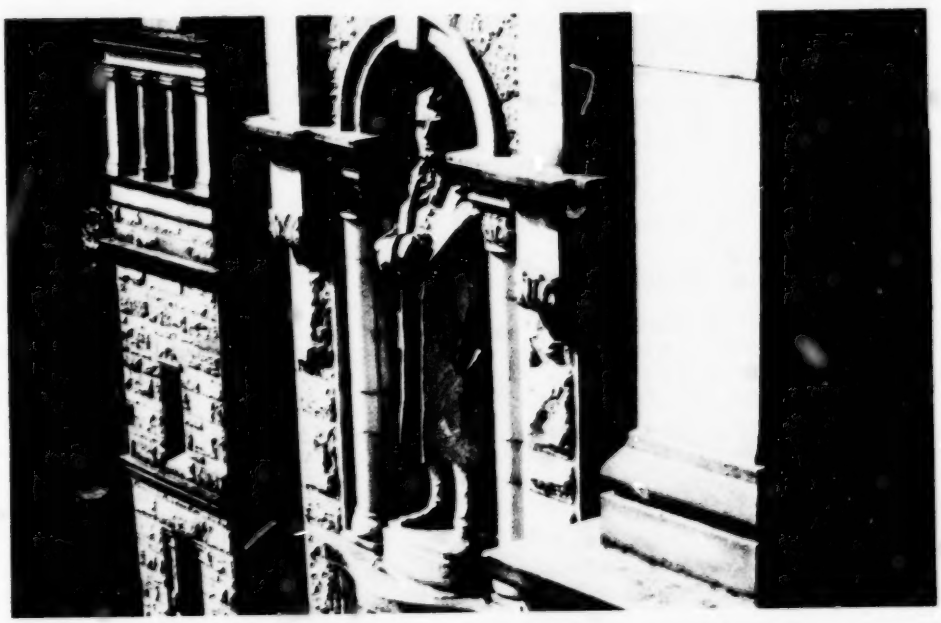
The Reference Services Division is responsible for the provision of information services to clients and for assisting them in the use of the Library's newspapers, periodicals, books and government publications, and with computer assisted literature searches and inter-librar loan services.

There are six Reference Librarians assigned to the Reference Services Division. One is always at the Information Desk to meet and assist library users. All members of the professional staff, including the Legislative Librarian, are required to provide reference services to clients. The service provided is entirely objective, confidential and apolitical, and must meet the high standards of quality and accuracy laid down by tradition and enforced by the Legislative Librarian. Librarians provide factual, non-interpretive information which may range from finding the address of a firm to compiling lengthy subject bibliographies. Much of their time is spent researching diverse topical issues such as women's contribution to the Canadian Gross National Product, conflict of interest legislation, casinos, gambling and the legislation designed for its regulation, and the financial and economic aspects of the forthcoming Calgary Winter Olympics.

Newspaper Index

The Reference staff has maintained a Newspaper Index of Vancouver and Victoria daily newspapers since 1900. The newspapers are indexed selectively for material of historical, political, economic, social and local importance to the Province. The index is arranged by subject. The Library expects that with improvements in computer-based storage and retrieval systems the index will, within the next five years, be converted from a card file to an on-line service.

Significant newspapers included in the index are: *The Colonist* and *The Times*, published in Victoria; *The World*, *The Morning Sun*, *The Star*, *The Province* and *The News Herald* published in Vancouver. The *Victoria Times-Colonist*, the *Vancou-*



Statue of the explorer Simon Fraser, one of fourteen statues which adorn the exterior of the Legislative Library.

ver Sun and the *Vancouver Province* are the newspapers currently indexed. There was minimal indexing between 1910 and 1930. A programme for retrospective indexing (Retro Indexing) was introduced in 1973 to fill in the gap. It is a slow process as Retro Indexing always gives way to more pressing priorities.

Computer Reference Service

On-line information retrieval systems provide information not available in print sources and in advance of print material. They also improve on types of searching which could be done manually, but only with great expenditure of staff and time. The technique also provides users with areas of information contained in sources which are not subscribed to by the Legislative Library. On-line reference service was introduced in January 1977 to meet the following objectives:

- Extend the research capabilities of the Legislative Library
- Extend the information resources available to researchers
- Accomplish the above at least cost.

The service began with two systems. Today the Library has access to eleven comprising some 400 data bases. The extent and scope of the service continues to expand and has steadily established itself as one of the most significant aids available to researchers who enjoy the advantages of fast and accurate searching. On-line searching has been integrated into each librarian's traditional reference programme. They assess questions to determine whether searches should be done manually, by computer, or by a mix of both techniques.

Inter-library Loans

Inter-library Loans (ILL) is the formal cooperative international procedure which permits institutions to borrow from each other. They supplement their individual collections to meet the needs of their clients in subject areas where the institutions may be deficient. One measure of the strength of a library's collection is whether it borrows more than it lends. The Legislative Library has experienced a considerable decrease in the number of its requests made to other libraries and is pleased with its high success rate in meeting patrons' needs through its own resources.

Reciprocal Agreements. This Library has reciprocal Inter-library Loan agreements with the Universities of Victoria and British Columbia. Instead of adhering to the more cumbersome international code, the three institutions reduce their administrative costs through an exchange of material based on "quid pro quo" arrangements.

The *Envoy Electronic Message Service* is a communications network which allows participating institutions to transmit loan information via computer terminals. The Legislative Library joined the system in January 1983.

GOVERNMENT PUBLICATIONS DIVISION

The Government Publications Division is responsible for acquiring, processing, storing and retrieving the Library's government publications, compiling *The British Columbia Government Publications Monthly Checklist*, and administering the *Legislative Exchange Programme* and other exchange and deposit arrangements.

Government publications are defined as Federal, Provincial, Crown Agency and State Publications. The Library separates government publications from book and periodical materials which are produced by non-government organizations. Publications are arranged according to jurisdiction in alphabetical sequence. They are retrieved through the *Government Publications Card Index* which is compiled by the Division.

In 1978 the Division devised its own alpha-numeric coding scheme to facilitate retrieval and reshelving of government publications. The new scheme has successfully eased problems of document retrieval in an expanding collection. The coding scheme has been published in John Pemberton's *The Bibliographic Control of Official Publications*, Pergamon Press, 1982. It has also been implemented by the British Columbia Attorney General's library.

The Legislative Exchange Programme

This programme is a cooperative exchange between British Commonwealth Legislatures and Parliaments. It ensures that each jurisdiction receives its full complement of parliamentary publications. Members of the Programme include Great Britain, Australia, the Canadian Parliament, Canadian Provincial Legislatures and some United States jurisdictions. Publications sent to exchange participants include:

- British Columbia Gazette, Parts I, II and Index
- Journals of the Legislative Assembly
- Bills, 1st Reading
- Bills, 3rd Reading
- Orders of the Day
- Votes and Proceedings
- Legislative Debates and Index
- Statutes
- Annual Index to the Revised Statutes, 1979
- British Columbia Government Publications Monthly Checklist and the Annual Cumulation.

The Monthly Checklist

The *British Columbia Government Publications Monthly Checklist* is intended to improve the public's knowledge of and access to British Columbia government publications.

While the Queen's Printer acts as the central printing agency, each Ministry is responsible for the distribution of its own publications. This system makes it difficult for the public to have easy access to the wide range of government publications available to them. Since the Legislative Library is the provincial depository library and has daily contact with both the Ministries and the Queen's Printer, several organizations requested that it publish a list of its recently received British Columbia government publications. In 1970 the Library began in-house publication of the *Monthly Checklist* to provide the public with the necessary guide to current government publications.

The Checklist and the Annual Cumulation are now processed by custom and IBM software at British Columbia Systems Corporation. It is sold as a subscription item by the Queen's Printer.

CATALOGUING DIVISION

The functions of the Cataloguing Division include the cataloguing and classification of all non-government publications added to the collection, and participation in the Cataloguing in Publication Programme (CIP).

Cataloguing Services

The Legislative Library uses the Dewey Decimal Classification System, the Library of Congress Subject Headings and the Anglo-American Cataloguing Rules (AACR II) for the organization of all non-government book materials.

Medallion with bust of Shakespeare. One of six literary figures carved on the Library wing. The others are of Homer, Dante, Socrates, Milton and Sophocles.

Since the Library's inception the card catalogue has been the chief retrieval source for the book collection. Over time the efficiency and effectiveness of card catalogues have declined and their maintenance has become more costly. By the early 1970's it became increasingly evident to libraries that more and more users avoided card catalogues whenever possible. Surveys showed that lack of perseverance and a poor understanding of their structure and rules (e.g., filing sequences) resulted in a high number of retrieval failures. In seeking solutions to these problems many Canadian libraries, including this Library, turned to automated cataloguing systems which offer benefits such as decreased time spent in searching and maintenance and less time and effort needed to understand the system in order to use it productively.

Computer Output Microfiche (COM) Catalogue

In January 1979 the Legislative Library began using the University of Toronto Library Automation Systems (Utlas) catalogue support service to build up a file of machine-readable records. This file is used to produce a computer-output microfiche (COM) catalogue. The card catalogue was closed at the end of March 1979. Access to all books added to the collection since that date is provided through the COM catalogue only.

Retrospective Conversion

While the initial use of Utlas was intended for current cataloguing only, the Division steadily built up the COM catalogue by transferring card catalogue records for items which had copies or volumes added.

The Catalogue of the Future

The Legislative Library has not yet implemented an on-line computer assisted system in which the user, with little knowledge of how the system works, is able to acquire what is needed quickly and with little effort. The present system reflects an intermediate stage. However, the library is now in a good position to begin the search for an on-line system which will meet the needs of its clients.

Cataloguing In Publication (CIP)

Cataloguing in Publication (CIP) is a programme coordinated by the National Library of Canada through which new Cana-

dian publications receive library cataloguing before they are published.

Since May 1978 the Legislative Library has been the official agent for supplying CIP data in the publications of the Province's Ministries and Crown Agencies. In August 1980 the programme received official sanction from the Executive Council. Under Cabinet Directive 80-2 all titles which fall within the scope of the CIP programme must be submitted before publication to the Cataloguing Division for CIP.

Benefits of the Programme

The chief benefits of CIP are related to ensuring ease of access to Provincial Government publications:

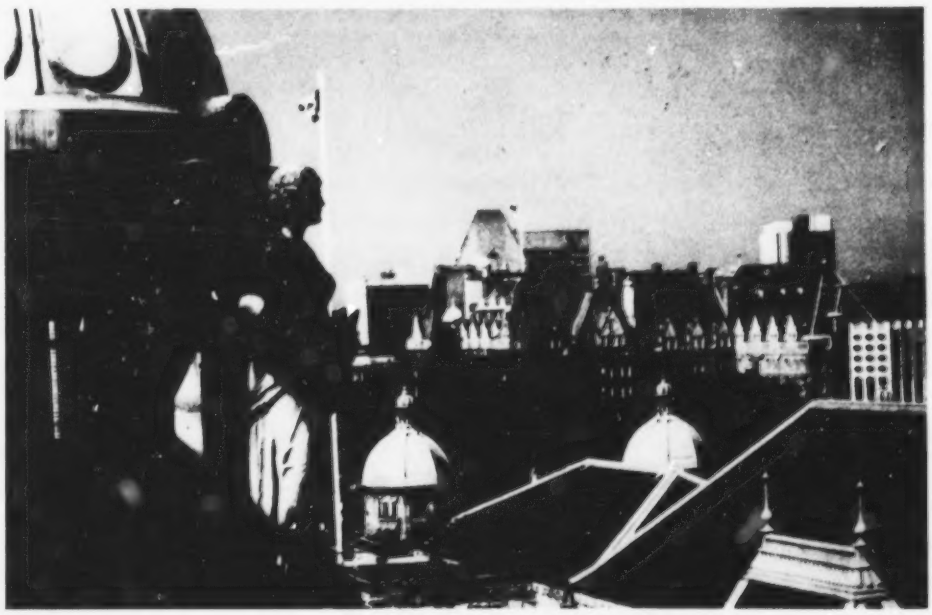
- Bookstores, libraries and information centres in North America and beyond are provided more quickly with the information needed to select and order publications
- Small libraries and other institutions which lack the highly technical skills of professional cataloguers are provided with essential cataloguing information in the publication when it is acquired
- Libraries and information centres are able to make government publications more quickly accessible to researchers and the general public
- Elusive publications which might have been lost to future researchers are added to the Legislative Library's collection.

An example of CIP is contained on the verso of the title page of this report. Appendix III illustrates full CIP entries in two British Columbia Government publications.

ACQUISITIONS AND FILMING DIVISION

This Division is responsible for the selection and acquisition of all non-government books, periodicals, newspapers and microforms. Division members perform bibliographic searching, ordering and recording of newly arrived material which is routed to the Cataloguing and Reference Divisions.

Through the activities of the *Filming Unit* original documents such as the Vancouver Curb and Stock Exchange Reports, British Columbia newspapers, periodicals



One of the female figures representing Art and Science which surmount the Library wing, looks over the cupolas towards the Empress Hotel.

and government publications, notably the Papers of the Clerk of the House and government news releases, are filmed for retention by either the Legislative Library or the Provincial Archives.

The Division works closely with the Records Management Branch of the Ministry of Provincial Secretary and Government Services, which is responsible for quality control and testing of all government microfilmed products, and with the Provincial Archives, which houses non-government literary, historical and artistic works, including the Provincial Newspaper Collection on microfilm.

Special Projects

In cooperation with the National Library of Canada the Division participates in the *British Columbia Newspaper Project* and the *Canadian Institute for Historical Microreproduction Project*. Both projects are outlined in *Library Activities, 1986* which follows.

The Physical Plant

After 100 years of service the Library has outgrown its present accommodation and must resort more and more to microform holdings for material to be retained for future legislators and their researchers. Most of the stack areas are overcrowded. There is little space left for new acquisitions and the efficiency of stack maintenance has been reduced:

- Books need to be shifted more frequently, which increases the wear and tear on material
- Shelf reading becomes more difficult, and is therefore done less often
- The user's search effort is intensified as there are more books to scan when locating desired items.

In order to alleviate those problems the Speaker gave permission in 1985 for the renovation of the attic which has remained underutilized since it was vacated by the Provincial Archives in 1971. The additional stack area has given the library a short breathing space in which to reorganize overcrowded sections of the collection to better meet the needs of users.

LIBRARY ACTIVITIES, 1986

Public Services

Despite the short legislative session reference services increased by ten percent over 1985. The Division maintained a high level of service in the face of staff shortages and other setbacks and completed or began work on various special projects.

Video Tape Service Introduced

In anticipation of the orientation needs of new members of the Legislature, the Library prepared a fifteen minute slide/tape presentation which describes the services available to clients. The purpose of the slide/tape is to provide a quick and easy overview of the Library. The presentation is also available in video tape which may be borrowed by the Members for personal use. The slide tape was shown for the first time on July 15 to Legislative staff throughout the Parliament Buildings. Since then it has been used as a regular part of orientation sessions and shown to visitors such as the Sergeant-at-Arms and Chiefs of Hansard from across Canada who held their annual conventions in Victoria in 1986.

The Library has also purchased the award winning video tape series *Canadian Government and Politics*, prepared by the School of Public Administration, University of Victoria. The series serves as an aid to clients who are new to the issues of parliamentary practice and Canadian government policy and are anxious to acquire background information in a relatively short time.

Computer Assisted Reference Service

Computer assisted reference searches declined during the year. At the same time the proportion of searches for Members and their staffs remained constant. Some of the interesting new databases added include McGraw-Hill Business Backgrounder, Agribusiness U.S.A., Washington Presstext, Businesswire, Micro-computer Software and Hardware Guide, Chase Econometrics and the Financial Times Company Abstracts.

Visitor looks at a display in one of four cases in the small rotunda.

Newspaper Indexes

In spite of staff shortages the current Newspaper Index kept up-to-date throughout the year. Since the project is still done manually, maintaining currency requires dedication and hard work from all participants. In the effort to ensure that the index remained up-to-date little progress was made on the Retrospective Indexing Project. Staff from the Special Projects unit were required to assign priority to the current index rather than concentrate on the retrospective portion.

Newspaper Index Microfilmed

The newspaper index (1981-1986) was microfilmed by a private firm, Precision Micrographic Service Ltd., during the first week in March. This is the fourth time that the firm has filmed the index since 1973 when the entire index, 1900 to 1972, was filmed. Consecutive filming is done to update the file. The microfilm is available on a commercial basis to other libraries and institutions, thereby extending the use of the Library's indexing service across the country.

Special Projects

During the year reference librarians participated in a number of noteworthy projects.

British Columbia Electoral History Project

Over the past three years members of the staff have contributed substantially to research carried out on behalf of the Chief Electoral Officer, who is compiling information on British Columbia's elections since 1871. Frederike Verspoor continued to coordinate the Library's contribution with assistance from Judi Bennett and Vivienne Bruce. The project, to be published by the Elections Branch, will be a comprehensive electoral history of the Province, including election and by-election results, plebescites, referenda and lists of MLAs, premiers, speakers and cabinets as well as an *Election Act* history, electoral highlights, and House Committees and Royal Commissions on electoral issues.

British Columbia Electoral Districts/ Members of the Legislative Assembly of British Columbia

As a spin-off from the electoral history project, mentioned above, Vivienne Bruce updated and extensively revised two of the Library's most important in-house reference sources:

British Columbia Electoral Districts: a chronological riding by riding description of elections, by-elections and incumbent members.

Members of the Legislative Assembly of British Columbia: a comprehensive list of British Columbia MLA's which contains valuable biographical information and political data on each Member's term as a Member of the Assembly.

Linda Stinson entered the data on the Wang word processor so that in the future editing will be easily and more efficiently executed.

Francophone Project

In response to a request from the National Library of Canada the Library undertook to provide a comprehensive list of all Francophone-related bibliographical records held by this Library. The object of the Committee on French Databases is to identify records related to the developing francophone countries so that they may establish national union catalogues. Mary Ann Murphy compiled a bibliography of material held by the Library relating to thirty-six developing francophone countries.

CATALOGUING DIVISION

Several unexpected staff changes affected output during the course of the year resulting in a decrease in productivity. Current material, which increased significantly, was however processed immediately to ensure up-to-date service to clients. Processing gift material and card catalogue records conversion for the microfiche catalogue decreased substantially. On the other hand discards increased from 868 items in 1985 to 3,331 items in 1986. Without a division head for several months staff demonstrated their ability to work as a group and assumed the management roles in a cooperative and efficient manner.

Workflow Review

In recognition of the need to maintain current production levels and improve efficiency the cataloguers re-examined internal procedures which resulted in the following changes:

- Lois McGregor introduced a two-part form to reduce the time taken to prepare records for the shelf list and reference area.
- In conjunction with the Acquisitions Division the procedure for receiving catalogued serials and continuations was changed to speed up the cataloguing process for added volumes.
- Name authority cross reference records were simplified.
- Editing standards for derived cataloguing were revised to eliminate changes which do not affect International Standard Bibliographic Description (ISBD) or access to the item.
- Procedures for maintaining subject authorities were streamlined as suggested by Lois McGregor. The log for Record Sequence Numbers (RSN) used for tracking missing catalogue cards was eliminated and replaced by a systematic shelf list check.

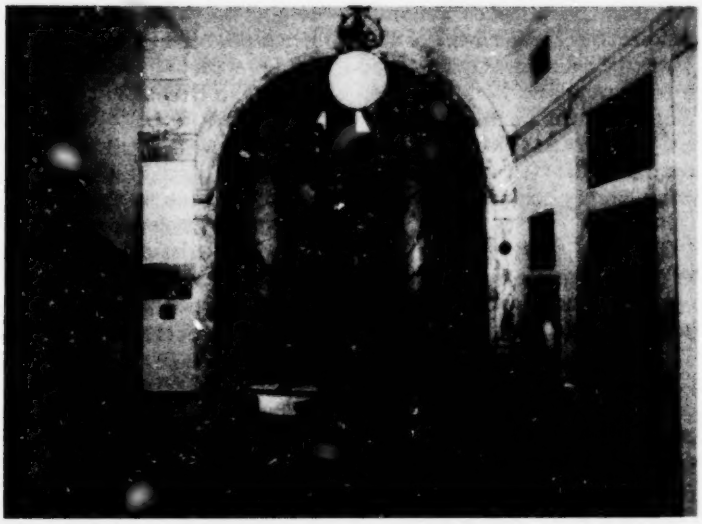
Automated Cataloguing

The Library continues to subscribe to Utlas International Canada which is the new name for University of Toronto Library Automation Systems. This catalogue support service is used to build a file of machine-readable records and to produce a computer output microfiche (COM) catalogue. System reliability varied throughout the year and deteriorated considerably after August as a result of disc failures and operating system and equipment problems at Utlas.

A forty percent increase in communications charges, general price increases, the introduction of minimum charges for some products and the growing size of the Library's data base have resulted in unacceptably high production costs. It is becoming increasingly urgent that the Library speed up its search for its own in-house system. To this end the Library has become involved with the Government Libraries Association of British Columbia (GLABC) which is conducting a search for an integrated library system. Activities include participation in their automation committee and attendance at various system vendor demonstrations. The Legislative Library has also agreed to participate in the joint purchase of the Sydney Library Automation System. The participation will be on a pilot basis for a three year period. Concurrently, the Cataloguing Division is preparing detailed specifications designed to outline this Library's individual needs and continues to search for the system of its choice. In general terms such a system should be an integrated library system which includes functions for acquisitions management, serials control, an on-line public access catalogue, newspaper and periodicals indexes, and a catalogue support system.

Authority Control

In order to evaluate the feasibility of introducing control via the Utlas authority control system, Marjorie Howell and Lois McGregor reviewed a batch of fifty test records. The test revealed that the present system does not meet this Library's needs, especially in the area of subject authorities. On conversion to an in-house system it will be necessary to review the options for authority control once again.



Reference Desk in the main rotunda.

Retrospective Conversion

Although a reduced volume of conversion was carried out, Marjorie Howell completed the reclassification of the Dewey Decimal section 329 (Practical Politics and Political Parties in Canada) which was started in 1985. Wendy Carmichael continued to integrate the United Nations collection into the main collection. A third of the project, including weeding, recataloguing, adding to the database and reshelving, has been completed. The Division also began a systematic reconversion project starting at the beginning of the book collection.

Card Catalogue

In an attempt to divert as much staff time as possible to building the automated database, the rest of the Library staff supported the Division's decision to end the systematic pulling of cards from the old card catalogue which was closed in 1979. Cards are only removed when they represent items discarded from the collection or reclassified into a new and different shelf number. In most instances the first search is now through the COM catalogue so that cards which need to be edited will seldom be consulted. Their presence in the card catalogue will therefore create no inconveniences for users. The long term goal remains the conversion of all card catalogue records to machine readable form. This will ensure simpler access to the collection and will eliminate the duplication created by maintaining both a manual and an automated system.

Weeding

In conjunction with the Reference Division, the Cataloguing Division participated in weeding the Bibliography and Religion sections. In addition to pulling records for the discarded material the cataloguers were able to identify prospective institutions which were interested in collecting the discards. Some 3,300 volumes were discarded. This high level of weeding and discarding activitiy accounts in part for the decrease in reconversion activity during the year.

Searching

Wendy Carmichael and Lois McGregor continue to assist in sorting and searching unprocessed gifts prior to incorporating them into the collection. The on-line preorder searching system which was implemented in October 1985 continues to save searching time.

Geographic Area Tables

At the request of the National Library of Canada, the Division provided recommendations for the revision of the Geographic Area Codes for British Columbia in

the Dewey Decimal Classification System. Preliminary indications are that many of the suggestions will be incorporated into the next edition of Dewey. The work by Lois McGregor and Wendy Carmichael proved a rewarding and useful experience and demonstrates how highly the staff are regarded by the Canadian library community.

Canadian Institute for Historical Microreproductions

In 1985 the Library responded to the National Library's request to participate in a survey of serials which began publication before 1901. Detailed bibliographic and holdings records for this Library were provided for the *Canadian Institute for Historical Microreproductions*. In return for lending monographs from the collection for a previous phase of the project, the Library received copies of this monograph material in microfiche format. The microfiche was catalogued as a set and added to the collection.

Statistical Reporting

The Library has purchased the Lotus 1-2-3 software package to facilitate manipulation of statistical data and administrative record keeping. The Cataloguing Division took the lead in transferring its statistics and cost monitoring data onto Lotus spreadsheets. Preparation of the annual estimates for Utlas has also been added to a Lotus spreadsheet. Its benefits have already been demonstrated through the quick retrieval of information when the staff investigated various cataloguing options and their impacts on costs.

Cataloguing In Publication (CIP)

Cataloguing in Publication (CIP) activity was lower during the year. The continuing decrease in volume for the British Columbia CIP programme reflects the nature of the serial material it includes. Only new serial titles receive CIP. Now that the programme has been active for over eight years the number of new titles added each year is declining.

The information release *Cataloguing in Publication: A Guide for British Columbia Publishers* which was distributed in 1985 has been substantially revised. The intent was to simplify the instructions and remove all library jargon so that users of the CIP programme would more easily understand its purpose and procedures. A new revised edition went to the Queen's Printer for production in December 1986. An interesting side benefit of the production and publication activity of the cataloguing staff was their first hand insight into the problems faced by government publishers, the impact of computer technology on the printing process and the importance of the role played by the Queen's Printer in the production and publication of government information material.

Cartoon Poster

To further raise the profile of the CIP programme the Division also prepared a cartoon poster for distribution to prospective publishers. The poster serves as a visual reminder about CIP and introduces the programme to new staff throughout government.

Clerk's Papers Project

All the Clerk's Papers have been removed to the area in the renovated attic designated for their storage. The Papers for the period 1883 to 1939 have been transferred to acid-free boxes. The boxes were donated by the Provincial Archives from a collection surplus to their needs. In order to record the location of each document and identify missing items, Marjorie Howell who continues to coordinate the project, has begun to check the contents of each box against the index to the Journals of the Legislative Assembly. Checking has been completed to 1920.

During the microfilming of documents tabled since 1950, materials not suitable for filming were removed from the original files. These documents have been returned to the files to ensure completeness. Microfilming for documents tabled since 1984/85 will be carried out after they are prepared with a finding list. The list will be similar to those prepared for the older parts of the collection.

GOVERNMENT PUBLICATIONS DIVISION

British Columbia Government Publications Monthly Checklist

The Division produces the Checklist through use of a Wang PC which is linked to

the British Columbia Systems Corporation mainframe. Although the Corporation's charges continued to decrease, savings were reduced by the typesetting costs which must be absorbed by the Library.

During the year the Library acquired Wang PCs for both the Administration Office and the Acquisitions Division. The additional equipment has substantially decreased the use of the machine in the Government Publications Division. Entry for each month's Checklist can now be done more quickly. Production is further assisted by the Division's ability to use more than one machine during peak periods. There are still unavoidable printing and publication delays which impede the prompt delivery of the Checklist by the end of the following month. Efforts are underway to improve the process and ensure that subscribers receive the Checklist by the third week of each month.

Depository Status

The Legislative Library acts as the official depository collection for all British Columbia government publications. To ensure that the required number of publications are received, the Queen's Printer undertakes to forward regularly at least two copies of all publications to the Division. During 1986 newly printed material failed to arrive in the accustomed pattern. The number of copies received was often insufficient to meet clients' needs. Lack of regularity also meant that the Library was in danger of being uninformed of new publications early enough to acquire them while they were available. In an effort to overcome the problem, Queen's Printer Publications began forwarding their sample box of publications so that the Division could claim missing items directly from the issuing agencies. This is a temporary solution only and a better system needs to be found in order to guarantee that publications needed by the Legislative Assembly are available in the Library on demand.

Legislative Exchange Programme

In 1985 the Division assumed responsibility for all publications included in the Legislative Exchange Programme. At the same time the Postal Services' charge back billing programme came into effect. The additional costs have made it necessary for the Queen's Printer to double the price charged for publications. This unexpected increase in the cost of Queen's Printer publications was not included in the Estimates for the fiscal year and has therefore had a serious negative impact on the Division's budget.

ACQUISITIONS AND FILMING DIVISION

Shortage of support staff exacerbated attempts to maintain the day-to-day activities of acquiring items for the collection. The shortage was partially alleviated by the addition of an Office Assistant 2 position on a half time basis. Clerical assistance was also received from other staff members from time to time. The Division also acquired a Wang PC to help simplify clerical tasks such as compiling lists and producing claim letters and memos for missing items.

Additions To The Collection

During the course of the year the Library increased the number of book titles selected which resulted in an increase of titles actually added to the collection. The increase in titles received was also a reflection of the organizational changes which took place throughout government ministries and Legislative personnel which followed the general election. Many valued items were given to the Library by departing Members of the Legislative Assembly and their staffs. About a third of the year's intake may be attributed to gifts from clients.

Book Selection Committee

The reference librarians formed a book selection committee to assist with the ever increasing task of selecting materials for the collection. An initial meeting was held on January 14 to prepare guidelines for the participants. The increase in new book titles selected is partly the result of the committee's activities. The committee examined a number of selection publications and made recommendations for purchases which might otherwise have gone unnoticed.

British Columbia Newspaper Project

The British Columbia Library Association's Newspaper Committee, which represents libraries with major holdings of British Columbia newspapers, met three times

during the year (February 25, May 13 and November 24). Work on the preparation of a union catalogue of newspaper holdings was again sponsored by a grant from the National Library of Canada. A contract Serials Librarian, Kenneth Field, was appointed for a year, September 1985 to August 1986, to work on the bibliographic and holdings inventory of British Columbia newspapers held by the Legislative Library. He completed a detailed inventory of fifty-one new titles and fifty older titles which required updated records. He also completed part of the inventory for the New Westminster Columbian, one of the longer running titles.

National Library funding enabled the Legislative Library to complete its preliminary inventory of 157 records, update sixty-five others and add information for fifty-one new titles. Under the direction of the Deputy Librarian, who is the Library's representative on the Newspaper Committee, the project continues to provide useful detailed records of titles in the collection. The Library has also been able to update and enhance its own checklist records over the ten year period in which the project has been in effect.

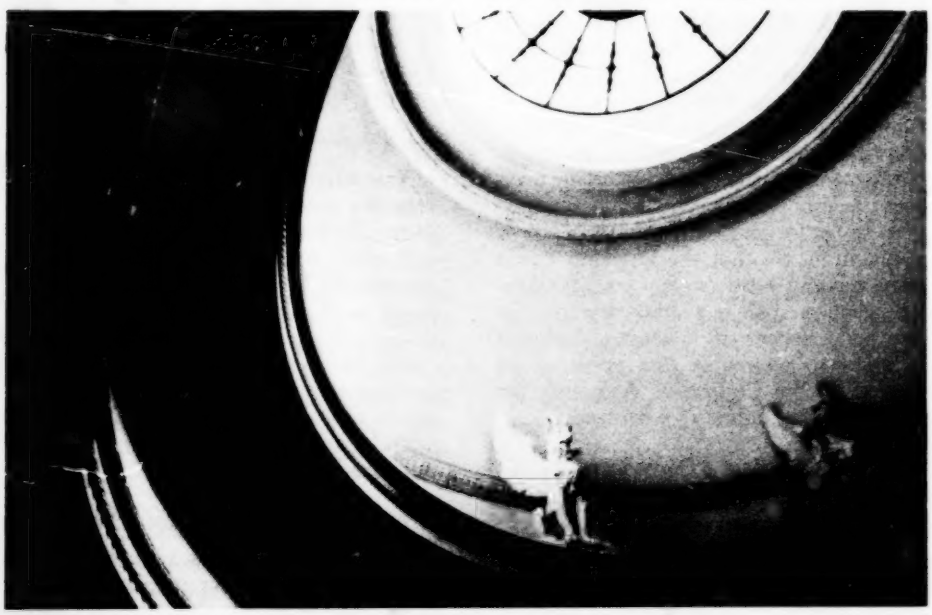
The project now continues with a grant from the Social Sciences and Humanities Research Council. It will be used to create the Union Catalogue of British Columbia Newspapers, a register of microfilm masters, and a printed *Guide to British Columbia Newspaper Collections*.

Filming Projects/Newspaper Transfers

Regular filming of the current newspapers continued. Many older titles are single issues or short files which were previously bound together. In order to produce microfilm which meets the high standards set by the Records Management Branch the newspapers must be converted to single sheets prior to filming. The process is a slow and time consuming one. Since the paper is old and fragile the job must be done manually and therefore cannot be made more efficient by mechanization. Older microfilm runs continue to be transferred to the Provincial Archives in a shared programme for newspaper retention. At present the Library has 2,039 reels representing 485 titles and the Archives 5,055 reels which represent 567 titles.

Duplicate Exchange

The changes in Government administration referred to earlier, resulted in an increased volume of output from the Duplicate Exchange Programme. At the request of the Ministry of Energy, Mines and Pe-



Italian heraldic beasts in the Library's main dome watch over users as they come and go.

troleum Resources the Library also undertook to dispose of the Suncor Resources Library donated to the Mines Division some years ago. The Library has been particularly active in weeding its own collection in 1986. This is partly due to the recognition of a changed mandate and the need to turn over material collected in the past to other institutions which are more likely to find retrospective and academic subjects useful to their clients. More significantly, space is no longer available to accommodate peripheral collections. The Library is therefore restructuring its collection to house only material essential to its needs. Every effort is also being made to review various areas of the collection before converting titles to the COM Catalogue. As a result of this review over 500 philosophical and religious items were donated to the School of Theology at the University of British Columbia. The oversized books were also examined and several non-essential titles were placed on Duplicate Exchange Lists. Some 6,000 items were disposed of through the Duplicate Exchange Programme and an additional 300 items were sent directly to other libraries.

Periodical Review Committee

As an extension of the Duplicate Exchange Programme a review committee was established to examine periodical holdings and make recommendations for weeding the collection. The purpose of the review is to identify older academic titles collected during the last 100 years which are no longer required by the Library's clients. The committee met with the Deputy Librarian on January 29 and April 22 and drew up guidelines for discarding material. In order to ensure maximum economy in the transfer of titles to other institutions it was decided that periodicals which occupy over one shelf length should be examined first. Those identified as superfluous were generally offered to the Universities of Victoria and British Columbia and then on refusal to other institutions. 118 titles have so far been transferred to the universities or placed on Duplicate Exchange lists for selection by other Canadian libraries.

ORGANIZATION AND STAFFING

Several personnel changes adversely affected the Library's overall productivity during the year. These changes are summarized in Appendix II. The long vacant position of Head of Cataloguing was filled on April 1, when Sheila Gann joined the staff. Both the Acquisitions and Cataloguing Divisions have benefited from the addition of an Office Assistant 2 position. This new position assumes duties previously assigned to one Office Assistant 2 in the Acquisitions and Filming Division and two Office Assistants 2 in the Cataloguing Division. They share the position on a half time basis. As of July 1986 the full-time complement of staff totalled thirty-two. Distribution is as follows:

Office of the Librarian	3
Reference Services	12
Cataloguing Division	6.5
Government Publications Division	5
Acquisitions and Filming Division	4.5
Library Attendant	1

In addition there were three part time employees: two sessional assistants who provided clerical support when the Legislature was sitting and one contract serials librarian compiling the union catalogue of holdings for the British Columbia Newspaper Project.

Clerical Reclassification

As a result of earlier economic restraint measures the Library suffered a loss of clerical support staff. Remaining staff members were required to assume responsibility for essential tasks previously performed by several staff members who had resigned. In recognition of the increased work load and the additional attendant responsibilities which fell to the Office Assistants 1 and 2, the positions were reclassified upward to three Office Assistants 2 and one Clerk 3 respectively.

PUBLIC RELATIONS

Staff members participated in enhancing the profile of the Library and in promoting its use by offering tours and instruction on library services to patrons, interested community organizations and visitors. Throughout the year they routinely provided orientation sessions in response to requests from caucus, government and academic researchers and guests of Members of the Legislative Assembly. The arrival of new Members following the October 22 general election resulted in a significant

increase in the number of Members' visits to the Library.

Visitors to the Legislative Library

Among the groups and individuals who visited the Library during the year were:

Legislative Interns, January 6. The orientation session for the incoming group of eight Legislative Interns is a traditional feature of the Library's early-year activities. The session for 1986 was conducted by Joan Barton, Margaret Hastings and Maureen Lawson.

University of British Columbia Library School Student. Cheryl Lumley visited for a one week practicum, January 6 to 10. During her stay she worked in various divisions of the Library. Her schedule included time with the Deputy Librarian and the Serials Librarian, as well as two days in the Reference Division and a day each in the Cataloguing and Government Publications Divisions.

Institute of Victoria Librarians. On March 26 the Institute of Victoria Librarians held their monthly meeting in the Legislative Library for the first time in many years. Following a talk by the Legislative Librarian on the special nature of Legislative publications and their use in the library, the group was given an extensive tour through the various divisions of the Library.

Library Technicians. On February 20 and March 27 respectively students from the Library Technician classes of Fraser Valley College and Vancouver Community College visited the Library for their customary annual tour.

University of Toronto Library Systems Representative. Doris Rankin, the Library's Utlas representative visited the Library on August 12. She came specifically to learn of concerns related to the system and to demonstrate new products and services.

University of British Columbia School of Librarianship and Archival Studies. Fifty first-year students in two groups of twenty-five each, spent the morning of October 24 in the Legislative Library learning about its procedures and activities. The visit was part of the orientation session arranged by the school to ensure that new librarians receive an overview of different types of libraries and their systems.

Hansard/Sergeant-at-Arms Associations. During the week of August 18 to 22 both the *Hansard Association of Canada* and the *Sergeant-at-Arms Association of Canada* held their annual conventions in Victoria. During their visits they were shown the Library's new orientation slide/tape presentation and given a short introductory talk on the Library and its services. A special display from the rare book collection was also arranged for them.

Hallmark Society. As part of a general familiarization tour of the Parliament Buildings, the *Hallmark Society of Victoria* toured the Legislative Library on the evening of April 15.

Manitoba Legislative Librarian. The Legislative Library was pleased to receive a visit from Mrs. Joyce Irvine, Legislative Librarian of Manitoba, on October 9.

Writer's Guild of Victoria. On November 13 the Writer's Guild of Victoria received an extensive tour of the Library. The object of the visit was to familiarize members of the Guild with services and facilities in order to assist them in their use of the collection during non-sessional periods of the year.

STAFF DEVELOPMENT

Those staff members who wish to engage in continuing education activities which maintain and heighten performance are encouraged to do so. During the year employees were given the opportunity to participate in both in-service and external training events, and job related seminars and conferences.

Computer-Based Literature Searches

Each year reference librarians attend workshops designed to enhance their online searching capabilities. The staff of the Reference Division has remained relatively stable over the past years. Librarians have therefore completed most of the basic courses related to the data bases subscribed to by the Library. As a result there were few attendees at work-

shops, except for CAN/OLE (April 7 and 8) and QL Systems (April 16) attended by Linda Coupal.

Automated Library Systems

In an attempt to further ensure that this Library takes every opportunity available to examine systems which are potentially practical for its needs Sheila Gann, Head of the Cataloguing Division, attended committee meetings of the Government Libraries Association of British Columbia (GLABC). She was appointed to GLABC's Automated Systems Committee on September 5th.

As the need to further automate the Library's services grows more urgent, more time has been devoted to attending demonstrations and seminars related to Library automation. Those attended in 1986 included:

— CD-ROM demonstration by Stepping Stones Learning Systems, sponsored by the Government Libraries Association of British Columbia, and attended by Maureen Lawson, Frederike Verspoor, John MacEachern and Sheila Gann (November 5).

— Sydney Development at British Columbia Systems Corporation attended by Margaret Hastings, John MacEachern, Sheila Gann and Maureen Lawson (November 21).

— GEAC: On December 9, the staff of the Greater Victoria Public Library graciously provided a detailed demonstration of their GEAC system. Special emphasis was placed on technical services such as cataloguing and circulation control. The demonstration was attended by the Librarian and Deputy Librarian and the three division heads.

— TECHLIB. On July 17 three staff members attended a demonstration of TECHLIB, a version of BASIS software configured for the needs of special libraries. This demonstration organized by GLABC was held at British Columbia Systems Corporation.

— ULISYS: On July 23, GLABC sponsored a demonstration of the ULISYS system at British Columbia Systems Corporation. Three division heads, Sheila Gann, Maureen Lawson and John MacEachern attended on behalf of the Legislative Library.

Administration

Margaret Hastings participated in the Government Medical Services meeting which provided up-to-date information on the services provided to government employees (February 5).

Stephanie Wood attended a Glossary training course for the Wang VS sponsored by Wang Canada through British Columbia Systems Corporation (February 8).

Margaret Hastings attended a Time Management training course sponsored by the Ministry of Provincial Secretary and Government Services on April 23 and 30 and participated in the Forms Management meeting sponsored by the Records Management Branch on August 20.

Margaret Hastings, John MacEachern, Joan Barton, Stephanie Wood and Peggy Kelly attended an updating session for the Financial Management Information System used for the Library's accounting processes.

Personnel Management

Stephanie Wood participated in two sessions for the Personnel Management automated system recently introduced to facilitate leave management and record keeping.

Sheila Gann and Maureen Lawson attended a two day Performance Management Workshop (May 14 to 15).

Public Sector Management

Joan Barton continued in the Masters in Public Administration programme completing courses in Industrial Relations and Financial Management. Reference Librarian Frederike Verspoor continued to take courses leading to the Diploma in Public Sector Management completing the course in Principles of Administration.

Industrial First Aid

From time to time Industrial First Aid courses are sponsored to ensure that employees and visitors to the Parliament Buildings are given prompt medical as-

sistance when required. William Williams completed the Industrial First Aid course sponsored by the Ministry of Provincial Secretary and Government Services, June 16 to 27. The course confers a Class C Industrial First Aid Certificate.

Pre-Retirement Seminar

In order to assist employees to make an orderly transfer to retirement, pre-retirement seminars are offered by the Superannuation Commission each year. On December 22, William Peters attended one of the seminars.

Lotus 1-2-3

The Administration Office purchased the Lotus 1-2-3 software package to assist in statistical reporting and cost monitoring. Supervisors were given training to assist them in using the software.

Taking Charge of Your Career

This series of workshops sponsored by the Ministry of Provincial Secretary and Government Services is designed to help women determine and plan possible career paths and to ensure fuller participation in the work environment. Since its inception several women on the Library staff have attended the workshops, including Cheryl Wenezenki from May 12 to 14.

Power Dynamics for Librarians

The Government Libraries Association of British Columbia sponsored a workshop which focused on the topic of power in a personal and organizational sense with particular emphasis on library management relationships. William Peters, Linda Coupal, Maureen Lawson and Judi Bennett attended the workshop.

Training for Word Processing

The acquisition of Wang equipment for word processing purposes has created a need for training which ensures that the equipment is used efficiently. Two staff members, Linda Jackson and Stephanie Wood have successfully trained several employees and assisted others with rudimentary knowledge to upgrade their skills to proficiency levels.

Conferences and Other Professional Activities

Association of Parliamentary Librarians in Canada (APLIC). The Association of Parliamentary Librarians in Canada held their seventh biennial conference in Regina, October 14 to 17. The Library was represented by Legislative Librarian Joan Barton who participated in the panel discussion on Cataloguing in Publication. Topics discussed included the marketing of library services, research support for members and parliamentary committees, world parliaments and their libraries and planning for space in libraries and archives. At the opening reception the Saskatchewan Legislative Library launched a new book entitled *The Legislative Library of Saskatchewan: a history*, written by retired Legislative Librarian Christine MacDonald.

Institute of Public Administration of Canada (IPAC). The Legislative Librarian attended the IPAC annual conference which was held in Vancouver August 26 to 29. The theme of the conference was: *Public Administration and Technological Change*. Topics discussed at the meeting included the Public Service and the Challenge of Technological Change, Information and Effective Government, Technological Change and Employment, Technological Change and the Delivery of Government Services, and Automation of Cabinet and First Ministers Offices.

British Columbia Newspaper Committee. Margaret Hastings continues to serve as the Library's representative on the British Columbia Newspaper Committee. A fuller account of the Committee's activities is given on page 21.

American Society for Information Sciences, Western Canada Chapter (WesCan ASIS). John MacEachern attended the annual meeting of WESCAN ASIS held in Regina. Topics of interest to the Legislative Library included an annual summary of library automation in the western provinces, and discussions on the automation-vendor/librarian interface.

British Columbia Library Association. Margaret Hastings and John MacEachern attended the British Columbia Library Association Spring Conference on May

Detail of a composite capital from one of eight scagliola columns in the Library's main rotunda.

3. Of special interest to the Legislative Library were sessions on *Today's News: Tomorrow's History*, a discussion on indexing, cataloguing and microfilming of newspapers, and a talk by Ann Yates of Queen's Printer Publications on *Neighbourhood Government Publications for B.C.*

Legislative Interns Selection Panel. Joan Barton participated in the five person panel which selected the Legislative Interns for 1987. As part of an enrichment programme for outstanding students from the three British Columbia universities, eight students are selected each year and given an opportunity to work with senior government administrators and Members of the Legislative Assembly. The programme is sponsored by the Speaker of the Assembly.

Canadian Library Association Conference. Marjorie Howell attended the Canadian Library Association Conference held in Quebec City, June 18 to 20. Of special interest was an Utlas training session on their authority control system.

Government Libraries Association of British Columbia/ Records Management Committee. Judi Bennett continued as secretary to the Government Libraries Association until May. She also represented the Library on the Records Management Committee.

Women's Programs Branch Advisors Committee. Joan Barton, with Judi Bennett as alternate, continue to represent the women in the Library at the *Women's Programs Branch Advisors Committee.* The group, under the sponsorship of the Ministry of Provincial Secretary and Government Services, aims to raise the profile of women in government by making issues of interest to women known to the Executive branch.

Career Planning Seminar. On November 12 the Legislative Librarian participated in a one day seminar: *Career Planning: Realizing Human Potential in Government.* The seminar was co-sponsored by the Institute of Public Administration of Canada, the British Columbia Government Managers' Association and the School of Public Administration, University of Victoria. The seminar focused on the need to ensure good human resource management through careful career planning programmes for employees.

Institute of Public Administration of Canada (IPAC). The Legislative Librarian serves on the Publications Board of the Victoria Chapter of IPAC.

Disaster Planning Committee. Wendy Carmichael, Marjorie Howell, Maureen Lawson and Joan Barton are members of the Library's Disaster Planning Committee.

Visit to the School of Librarianship and Archival Studies. On April 24 the Legislative Librarian visited Dr. Samuel Rothstein, the founder of the School of Librarianship and Archival Studies at the University of British Columbia, to convey the Legislative Library's best wishes on his retirement. The majority of the professional staff are graduates of the school.

Hansard Index: the Users' Point of View. During the annual conference of the Hansard Association of Canada, held in Victoria August 20 to 22, Maureen Lawson participated in a workshop entitled *Hansard Index: the Users' Point of View.* Discussions centered on what Hansard users want to see in an index and how these needs can be met through standardization and automation.

British Columbia Library Association, Government Publications Committee. John MacEachen remains the Library's representative on the British Columbia Library Association's Government Publications Committee.

Online Integrated Library Systems. Sheila Gann attended a conference on Online Integrated Library Systems held in Chicago, September 22 to 26. This specialized conference provided an overview and summary of developments and experiences relevant to the Library's search for an online integrated system. It also provided an opportunity to review approximately thirty different systems currently on the market.

The Physical Plant

New Telephone System

The government telephone system *Provnet* went into operation in January. The Library reviewed its requirements and installed additional telephones in areas which have long been without needed telephones. Extensions were added to the Serials Librarian's office and to the Acquisitions processing room. The two microfilming rooms have also been connected with an intercom which enables the filmers to speak directly to each other and other staff members, instead of physically leaving their work stations to communicate with others.

Space Requirements and Book Shifts

The Library's continued difficulty with lack of space to house its clients, staff, books and equipment resulted in the relocation of material throughout various parts of the stacks. Most significantly a large part of the reference collection on the second floor was shifted and shelving in the Reference Room has been allocated entirely to Canadian and Provincial bills and statutes. In order to create much needed working space for Library users the tops of the wall bookcases have been left free for the time being. The reference collection is now housed in one section and the book collection is relocated to the third deck (3D) in the correct sequential order. For the first time in many years there is also some limited extra shelf space for the parliamentary reference collection.

Roger Young continued extensive weeding in the non-British Columbia provincial government publications section. In December, with the help of Charles Beyer, he began the task of moving the British sessional papers up to the attic. This newly renovated area is already three quarters full. The Clerk's Papers have been returned to the area along with material from the Speaker's Office and other collections such as copies of the 1911 *Report of the Royal Commission on Indian Affairs for the Province of British Columbia (McKenna-McBride Report).*

During the year the coded British Columbia government publications were shifted to make more effective use of shelving space. The British Columbia government periodicals were also shifted for the second year in a row. The most pressing problem in the stacks remains on the second floor where the Statistics Canada collection, a primary part of the Library's holdings, is nearly full. The shifts were carried out with the assistance of staff from several divisions. William Williams, Linda Jackson, Donna Locken and Charles Beyer were the chief participants. They ensured that the work was completed efficiently and on time.

Appreciation

The Legislative Librarian acknowledges the contribution of the entire staff in their efforts to ensure that the Library succeeds in meeting clients' needs. In a year of changing conditions and increased demand for service their dedication, cooperation and hard work made it possible to overcome problems compounded by staff shortages. Throughout the year clients' needs were met smoothly and efficiently.

APPENDIX I

Library Staff

Legislative Librarian Joan A. Barton
Secretary Stephanie F. Wood
Deputy Legislative Librarian Margaret E. Hastings

REFERENCE DIVISION

Head	Maureen Lawson
Librarians	Vivienne Bruce Cheryl Lumley Mary Ann Murphy William M. Peters Frederike Verspoor
Reference Clerk	Johanna Reay-Nesbitt
Assistants	Stephen Norman Kathryn Reine Linda Stinson Cheryl R. Wenezenki William D. Williams

CATALOGUING DIVISION

Head	Sheila Gann
Librarians	Wendy J. Carmichael Marjorie J. Howell Lois E. McGregor
Cataloguing Clerk	D. Joyce Robertson
Assistants	Linda Cole (half-time) Jean MacDonald

GOVERNMENT DOCUMENTS DIVISION

Head	John H. MacEachern
Librarians	Judith M. Bennett Roger D. Young
Documents Clerk	Linda M. Jackson
Assistant	Donna Locken

ACQUISITIONS DIVISION

Head	Margaret E. Hastings
Serials Librarian	Roderick V. M. Cardin
Acquisitions Clerk	Peggy Kelly
Assistant	Linda Cole (half-time)
Filming Clerk	Gloria F. Mosser
Assistant	Lynn Bigwood
Library Attendant	Charles E. Beyer

SESSIONAL STAFF

Verna Bradley
Joanne Westby

ADDITIONAL STAFF

Contract Serials Librarian	Kenneth Field (from September 1985 to August 1986)

APPENDIX II

Staff Changes

Sheila Gann replaced Shirley Ward as head of the Cataloguing Division on April 1. Ms. Ward resigned to take the position of Manager, Micrographic Services, Records Management Branch.

Johanna Reay-Nesbitt was appointed Reference Clerk on April 14 replacing Nonie Perron who had resigned to pursue a career in real estate.

On May 1, Frederike Verspoor returned from eight months maternity leave. The auxiliary contract with Dawn Smurthwaite was terminated at the end of April.

Stephen Norman was appointed to the position of Office Assistant 1 replacing Fred Garcia who resigned on May 26 to pursue a career in journalism.

Linda Cole was promoted to the newly created Office Assistant 2 position: Cataloguing/Order Clerk, July 14.

Kathryn Reine filled the Office Assistant 1 position in the Reference Division left vacant by Linda Cole, July 22.

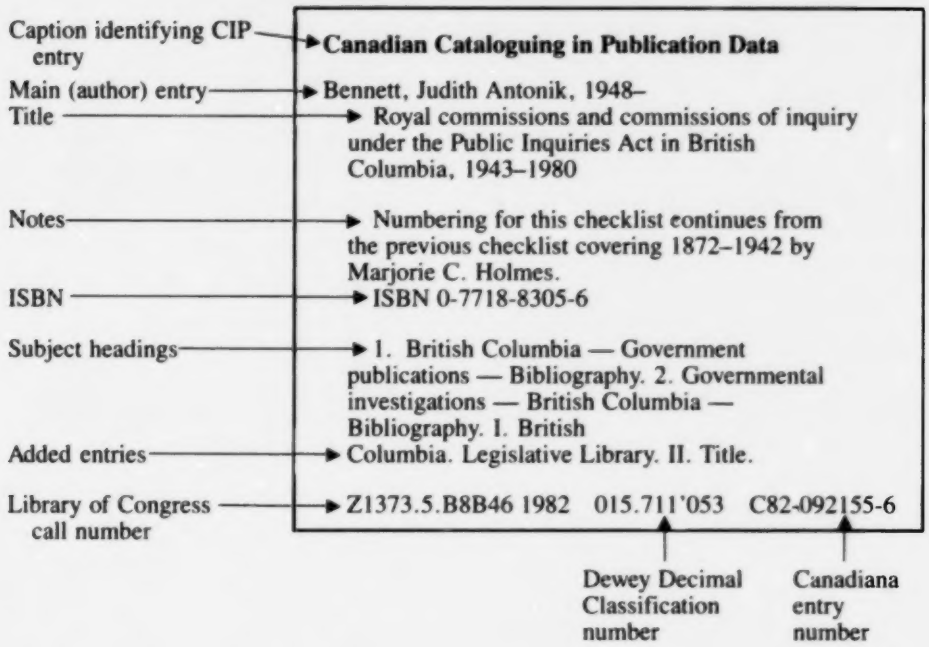
On September 26, Jean MacDonald filled the vacancy created when Eleanor Underwood, Office Assistant 2, resigned to pursue a career in music.

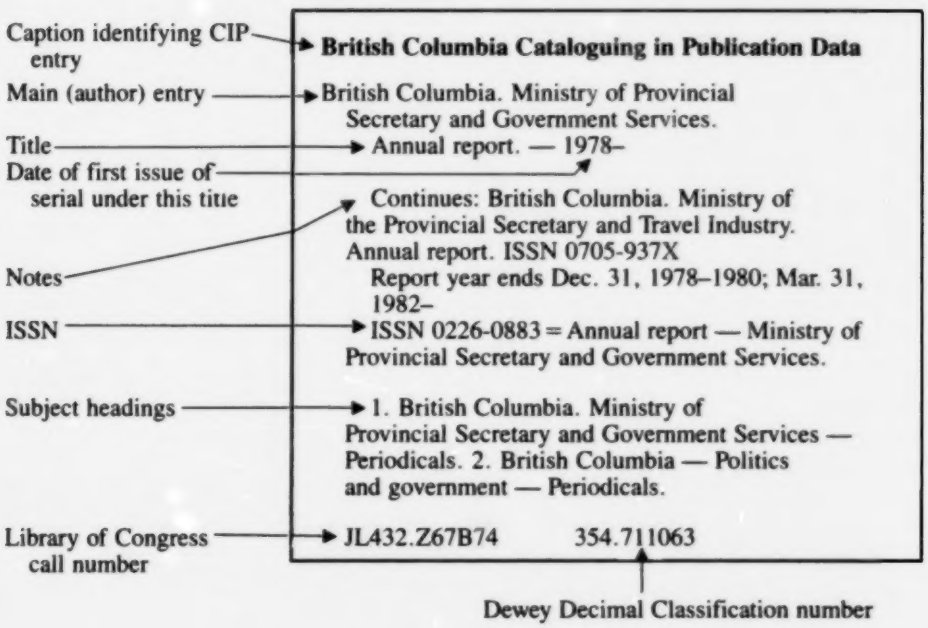
Cheryl Lumley joined the Reference staff on October 6 as a Reference Librarian, replacing Linda Coupal who returned to teaching.

Peggy Kelly, member of the staff since 1973 resigned from the position of Senior Order Clerk, to pursue a career in law, December 19.

APPENDIX III

Examples of Full CIP Entries Printed in Government Publications


Caption identifying CIP entry
Canadian Cataloguing in Publication Data
Main (author) entry
Bennett, Judith Antonik, 1948–
Title
Royal commissions and commissions of inquiry under the Public Inquiries Act in British Columbia, 1943–1980
Notes
Numbering for this checklist continues from the previous checklist covering 1872–1942 by Marjorie C. Holmes.
ISBN
ISBN 0-7718-8305-6
Subject headings
1. British Columbia — Government publications — Bibliography. 2. Governmental investigations — British Columbia — Bibliography. I. British
Added entries
Columbia. Legislative Library. II. Title.
Library of Congress call number
Z1373.5.B8B46 1982 015.711'053 C82-092155-6
Dewey Decimal Classification number
Canadiana entry number


Caption identifying CIP entry
British Columbia Cataloguing in Publication Data
Main (author) entry
British Columbia. Ministry of Provincial Secretary and Government Services.
Title
Annual report. — 1978–
Date of first issue of serial under this title
Notes
Continues: British Columbia. Ministry of the Provincial Secretary and Travel Industry. Annual report. ISSN 0705-937X
Report year ends Dec. 31, 1978–1980; Mar. 31, 1982–
ISSN
ISSN 0226-0883 = Annual report — Ministry of Provincial Secretary and Government Services.
Subject headings
1. British Columbia. Ministry of Provincial Secretary and Government Services — Periodicals. 2. British Columbia — Politics and government — Periodicals.
Library of Congress call number
JL432.Z67B74 354.711063
Dewey Decimal Classification number

APPENDIX IV

Statistical Summary

	1985	1986
Reference Services		
Questions Answered	6,169	6,797
Computer Searches	141	106
Newspaper Index Entries*	75,963	60,604
Circulation	3,294	2,316
Inter-Library Loans		
— material requested by Library	51	54
— material requested by other libraries	299	295
Photocopy Services**	108,366	113,300
Government Publications		
Publications Received	41,676	47,860
Titles Listed in the Monthly Checklist	1,210	962
Cataloguing Services		
New Titles Catalogued	2,498	2,745
Retrospective Conversion	793	425
Reclassification	1,274	647
Cataloguing in Publication (CIP)	368	304
Acquisitions		
Titles Received		
— Books	2,735	3,472
— Periodicals	1,188	1,339
— Catalogued Serials	864	1,180
— Newspapers	240	239
Filming		
Frames Used	392,966	323,574
Duplicate Exchange		
Items Disposed Of	2,951	10,686

*Includes Retro Index.
**Includes Microprinting.

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Victoria, 1987